



AB noted that this letter emphasised that there was no rush towards academisation and that the Diocese was of a similar view to the school's governors that a nine month timescale was unrealistic. Never-the-less they continue to encourage schools to remain part of the discussion moving the academisation agenda forward.

CHu noted that timescales for the proposed Kingston and Richmond Schools' Catholic Education Trust (CET) had already shifted significantly from April 2023, to September 2023 to January 2024 as stated in the recent advert for the CET CEO.

AB provided an update from Andy Cole, Chair of Governors from St Osmund's. Currently, the schools are working on the idea that they are going to create a mini hub that will become viable when more schools join (for example St Mary Magdalen's and Holy Cross). However, their proposal has to pass the scrutiny of both the diocese and the DfE and they still have to complete the due diligence for the schools that are involved.

CHu explained that currently, the schools remaining within the proposed CET are Richard Challoner, OLI, Corpus Christi, St Joseph's, St Agatha's (all Kingston schools), St Elizabeth's and St Osmund's. The head at St Josephs and the Chair of Governors at OLI were/are part of the Xavier MAT and are thought to be keen to progress the academisation.

AB explained that they completed the public consultation last week, not a huge response receiving a total of twenty eight responses out of a thousand. Steering group will meet again next week. Governor asked do we feel as informed as we need to be at the moment. CHu felt that we were not as we had not received any copies of minutes. They had invited us to attend meeting but CHu felt it was not a sensible investment of time given that our participation will not be in the immediate future and the schools are currently in the very early phases of planning. AB will ask again to have copies of the minutes and request a phone call update every two weeks with Andy Cole.

A governor expressed concerns regarding the school pursuing the academisation in its current form as it lacked financial viability. AB agreed and noted that this is why governors had made the decision not to join in the first wave of schools but to continue to consider the possibility at a later date.

A governors asked about boundaries/going across the diocese. CHu explained that our case for working with the Richmond Catholic schools has been massively weakened by St Elizabeth's & St Osmund's decision to go with this MAT. As we cannot now argue – we have to go with Richard Reynolds because Richard Challoner (a school that none of our children attend) makes no sense for our children as this is also the case for these schools. Historically, neither diocese (Southwark or Westminster) has been keen for a MAT within the locality despite the pre-existing close relationships between the schools. In part this is because of the shared ownership, oversight and accountability within MATs which would be hard to reconcile between two dioceses. If all the Richmond group of schools across Westminster and Southwark had said we all want this then perhaps this would have been possible but by the time the most recent government guidance was released regarding academisation. St Richard Reynolds had already become a founding member of The Ascension Trust in Surrey in part because a number of the other Richmond Catholic primary schools in Westminster did not want to become part of a MAT.

A governor asked if we had more children going into St Richard Reynolds. CHu explained that it remains the school the majority of our pupils move on to. However, we won't know final numbers until later this year.

Governor GWJ noted our strong links with St Richard Reynolds (Music). AB said we can have those links without formally linking with them. CHu further explained it was advised

	<p>to make as many links as possible to put us in a less vulnerable position and less pressure placed upon us to acadamise.</p> <p>GWJ – noted that at some point we would have to decide which group we would join. CHu agreed but noted that Daniel Coleman from the Diocese said we are not going to lose anything by making the decision to join at a later date because there currently remain so many unknowns and given our position as a one form entry school potentially surrounded by two other small schools within the MAT the option would naturally remain open to us in the future.</p>	
6	<p><b>Chair of Governors Report</b></p> <p>The Chairs Report had been previously circulated. Highlights included:</p> <p><b>Headteacher Recruitment</b></p> <p>CHu formally tendered her resignation as Headteacher in February. The board thanked CHu for agreeing to stay on until the end of the academic year. An extraordinary meeting of the full governing body took place on 21/02/2023. St Mary Magdalen’s was identified as a group 2 school and as such the school range for Headteacher pay can be from 8-21. A seven-point scale outlined in the School Teachers’ Pay and conditions document was agreed by the board for the September 2023 Headteacher position. Five governors were appointed to form an appointment panel. Daniel Coleman, Diocesan Officer for Education to assist the governors in an advisory role on behalf of the Archbishop and will also sit on the appointment panel. A further remote extraordinary meeting of the full governing board was proposed for 5/05/23 to allow the appointment panel to report to the full governing board (FGB). AB noted that Jenell Chetty (formally the school’s SIP but no longer working for AfC) would bring valuable knowledge of the school to the recruitment panel and that she should be asked to join if she is available. Tom Gibson who is currently working for AfC will also form part of the panel. AB noted that the Diocese would support if the school could not appoint a Head for September and needed to run another recruitment campaign.</p> <p><b>SIP</b></p> <p>The Deputy Director for AfC, Rosemary Hafeez confirmed that the school does not yet have an assigned School Improvement Partner (SIP) following the recent resignation of our current SIP, Jenell Chetty. AfC have asked Tom Gibson, retired Headteacher of Holy Cross secondary school to assist the governors and to give advice to the panel.</p> <p><b>Governor Visit</b></p> <p>The SEND governor visit report of 23/01/23 carried out by AB had been circulated to all governors prior to the meeting. This report compiled by staff member Wendy Burns SENDCo outlined how the school met the needs of special educational needs pupils. The review was considered comprehensive and the information and format assists governors in their statutory role and helps them address questions: “How do you know?” And “Where is the evidence?”</p> <p>CG joined the meeting at 7.00pm CT joined the meeting at 7.05pm</p>	

	<p><b>Named Governors</b></p> <p>Governors discussed link governor roles associated with aligning with the four Ofsted inspection categories: Quality of Education, Behaviour and Attitudes, Personal development, Leadership and management. CHu asked the board to consider areas they have a particular interest in and those with relevance to their current committee membership. CHu to send out a list to the board for completion and return.</p> <p>Given the high proportion of pupils with EAL governors questioned why there was not an EAL linked governor. CHu explained that this is something we could look into but historically these children have not had poorer progress or attainment than their peers on average and as a relatively small governing body we would need to consider our governor capacity to cover all areas.</p> <p><b>Newly Appointed Governors</b></p> <p>The Board welcomed Claire Grindal as newly appointed Foundation Governor.</p> <p><b>Governor Training /CPD</b></p> <p>Since the last full governing board meeting the following CPD had taken place:</p> <p>Glyn Wallis Jones Safer Recruitment in Education 19/02/23 The Governance of Safeguarding 29/11/22</p> <p>Celine Carter Smith Safer Recruitment in Education 02/02/23 Primary Curriculum: An Overview for Governors 23/01/23</p> <p>Governors were reminded of training opportunities with AfC and Firm Foundations with the Diocese. Any training updates should be fed back to MDG for record keeping.</p> <p><b>School Central Record</b></p> <p>The School Central Record (SCR) was reviewed by the Chair of Governors on 1/03/2023. The record is up to date, pending completion of two identity checks and the removal of two student teachers to the leaver’s column. Action points to be followed up have been documented in the record. Governors were asked if they had not already done so, to email MDG to confirm they had read the document ‘Keeping Children Safe in Education 2022.</p> <p><b>Committee Terms of reference and Committee Membership</b></p> <p>These were sent to all governors prior to the meeting and are to be agreed at the FGB meeting on 3/11/23.</p>	
7	<p><b>Headteacher’s Report</b></p> <p>The Headteacher’s Report and appendices had been previously circulated. Highlights included:</p> <p>203 pupils are now attending the school 29 children with Special Educational Needs 27 children are receiving Pupil Premium Grant 53 Black and Minoritised Children 145 Catholics</p>	

**School Stability**

Stability is currently at 78% meaning that the school population is now more mobile. Four relocations out of the area were recorded and two children have left to go to local schools. CHu explained that although our in year admissions children are doing very well, as small school having a more mobile cohort creates more work for the teaching and support staff.

**Attendance**

This is improving and is slightly above the national average. Attendance figures dropped during week 12 and 14 when the school was impacted by the Strep A outbreak. Only 6 of our pupils with poor attendance do not have improving attendance. Persistent high level of absence shown by 4 children means that the school is now working with the Education and Welfare Officer (EWO) to improve their attendance. A discussion followed on the standard of provision provided by the school's current EWO. CHu explained that we had been in contact with the local authority but if the quality of provision does not improve, the school may have to request an alternative EWO. A governor asked if we should contact Cllr Gareth Roberts on this issue. It was agreed that this was a good approach.

**Black and Minoritised Pupils**

There are 53 black and other minoritised pupils in school. This is a very diverse group across the 'any other ethnic group' category. An INSET day has been planned for June 5<sup>th</sup> for all staff to take part in training on race and racism in schools. CHu and SD are also taking part in a series of training sessions entitled 'Decolonising the Curriculum.'

**English as an Additional Language**

There are currently 80 pupils in school who have English as an additional language. This continues to be a diverse group with 27 languages represented. These pupils are at vastly different levels of proficiency in English and this is something the school continues to monitor closely in termly pupil progress.

**PPG Pupils**

Information largely remains the same however two of our pupils receiving the pupil premium grant have left since the last report. The pupil premium grant statement has been completed and has been uploaded to the school website.

A governor asked how money from the grant was allocated to improve attendance considering the challenges in getting children from this group to school. CHu explained that there was a cost in that we go and get the children and have to engage with their parents on a regular basis so the cost is time primarily in time. A governor asked if we could fund a part time social worker to support the school considering the lack of service from the current EWO. CHu explained that the school would benefit more by having an Attendance Officer who would work directly with the children and families involved and that we would pursue the EWS for an improved service going forward. The school could also look into a grant to further support this although these are rarely given to support ongoing employment and are more regularly used for one off initiatives.

**Pupils with an Attached Social Worker**

There is currently only one pupil with an attached social worker within the school. This child is subject to a child in need plan (CIN). The school is working closely with the family.

### **Special Education Needs**

There are currently 29 pupils identified as having Special Education Needs. This is an increase from last year. CHu said this is due to a higher than usual number of children with additional needs starting in Reception in September 2022 and this trend is in line with what other schools in the locality are reporting. The school is currently progressing five EHCP (Educational Health Care Plans) applications for children who need a significant level of support beyond what the school currently funds. Results for two and possibly four of these applications should be known before the end of the summer term. A discussion followed on the nature of the changing role of Teaching Assistants. CHu explained that because of the high level of pupil needs and budgetary considerations, Teaching Assistants now work as Learning Support Assistants. Training specific to the role is provided throughout the year.

The school currently does not employ any HLTAs. However, it would be worthwhile the school encouraging staff to undertake this qualification in order for supply cover to be less disruptive for the children and less expensive for the school.

### **Exclusions/Racist Returns**

There were no exclusions and two racist incidents reports.

### **Secondary Places**

Sir Richard Reynolds Catholic College remains the most popular choice for secondary places and there has been an increase in the number of places assigned to Christ's School and Sacred Heart High School. There are three unknowns, this is because these children are registered out of borough and this information will be known at a later date. One child has yet to be given an offer and this is because the family selected only three schools of the six possible options on the form. CHu is working closely with the family and is in direct contact with two of the schools. CHu explained that the figures were subject to change after 28/03/2023 when offers have been declined and so pupils may be offered places at higher preference schools. We would have a much more accurate picture of where the children will be going in the summer report. Governors noted that offers to The London Oratory were down and there were no offers to again this year to Cardinal Vaughan. A governor asked if Sacred Heart was part of the MAT and CHu explained that it belonged to a different MAT.

### **Admissions**

The school received fourteen first and twenty two second preferences for 2023-2024 admissions. These figures are currently lower than in previous years. This is in part due to a dip in the birth rate and, as a Catholic school, may also be due to a decline in baptisms. Last year the school benefitted from a high number of sibling applications. CHu attended the Catholic Heads meeting this week with St James, St Elizabeth's St Osmund's, St Edmunds and Sacred Heart. It was reported that all, with the exception of St Elizabeth's, Sacred Heart and St Mary Magdalen's had received their 60/30 first preference applications. A discussion followed on the need to develop the school's strategy to increase first choice admissions - including marketing initiatives, welcome events, tours, video website tours, and the need to develop awareness and positive word of mouth amongst the local community. CHu stressed the importance of acting quickly and making direct contact with offers once they were know. Welcome packs should be ready to be sent out and a parent and child welcome event should be arranged. A parent governor would be asked to host the event. A governor asked if we had any parent volunteers with video/documentary making skills but at present none were on the list. A

governor suggested a 'mini' video package created by the children to be included in the welcome pack. It was agreed this was an excellent idea.

### **Staff**

Following the resignation of CHu, the school is currently in the process of recruiting a Headteacher. Mrs Farrell-Cotton has also resigned and she will not be returning to the school at the end of maternity leave in April. There was a discussion regarding the recruitment of a Deputy Head and CHu explained this was not planned at present to give the new Headteacher maximum flexibility on recruitment. CHu explained as a small school having two senior staff rather than one Deputy Head worked better and was more financially beneficial. Mrs Delap is not able to remain teaching the Year 5 class full time and so the school has approached another member of staff to teach two days a week in the summer term. Miss Tootill has gone on maternity leave and Mrs El Khoury has taken over the Year 2 class. The school has three members of staff on maternity leave (Mrs Farrell-Cotton, Miss Tootill and Ms Gurdon). One member of staff has taken a leave of absence and is due to return in the summer term and one member of staff is on long term sick leave. The school will have to wait until later in the year to ascertain how many positions they will need to recruit (dependent on whether members of staff return from maternity leave and on possible resignations). An increase in the number of EHCPs within the school would also mean the school would need to recruit additional support staff.

### **Staff Attendance**

At 98% this reflects the fact that most staff members have had no absence this year.

### **Staff Well-Being**

The school is committed to creating an environment and culture that enables staff to maintain their health and well-being. The school has a number of initiatives in place and will continue to develop the programme going forward. CHu pointed out that staff well-being continues to be impacted by workload, budget and as a small school we are focussed on working hard to develop in line with the Education Inspection Framework (EIF) to ensure provision of outstanding education for the pupils.

### **Physical Education and Sport**

Lessons continue to be provided each week by NS Sport. Children also have another PE lesson during the week and there are a number of sports squads. Parental support continues to be vital to our pupils attending these tournaments. This year only years 5 and 6 have had swimming lessons. Next year the school will need to consider whether it reduces the time for NS Sport provision so that it is reduced to 1.5 days. This will impact PPA time and subject leader release but is a potential cost reduction for the school. There was a discussion regarding the adverse effect this would have on the children given the enjoyment and success parents see from the specialist lessons and how it would impact staff release time. SD explained this would not impact the children, they would still get the two hours of PE per week. It would simply mean that the additional, subject leader, slot which is additional to PPA would go and that there would be a reduction in time for sports admin. By doing this you could reduce the time needed to 1.5 days.

SD noted that the fact that this release time was not on a weekly basis (but on a termly rotation) meant that it was not as valuable in terms of staff output as regular release time and that there would be little impact on staff if it was removed.

As well as reducing the money spent on a PE specialist the school is also looking at its MFL provision as Year 4, 5 and 6 teachers feel that 50 minutes of French each week is

excessive given the tight timetable. The school will look at timetabling to see how this can happen.

### **Collective Worship**

The school continues to have a wide variety of collective worship weekly. We are very fortunate that AMW has been working so closely with the school and Father Peter has also supported us this term.

### **Catholic Life in the School**

In the autumn term, the children created hall displays reflecting their understanding of the principles of Catholic Social Teaching and Cafod volunteers delivered workshops to our Year 5 and 6 children. The school continues to have close links to the other Catholic schools in the locality via half termly locality Heads' meetings and via Catholic Heads' Meetings every half term and shared INSET.

### **Religious Education**

Religious classes continue to be allocated 10% of teaching time. The school received a visit by Diocesan Advisor, Sharon Docherty who commented favourably on the school environment, CT's subject knowledge and the kind, mature and respectful attitude of the children.

### **Premises**

The carpet in our Year 6 classroom has been replaced. We have also undertaken remedial works to the boiler room. Surveys of our playground equipment and surfacing show that significant expenditure is required. We have been asked to carry out a survey of the trees on our grounds following a serious incident at another school. We have arranged for a surveyor to visit the school in order to reassess the site and check for any additional issues or any deterioration since the Statlog survey last year. We have also scheduled for a surveyor to come and assess the solar panels within the school and provide advice on usage.

GWJ has worked closely with the PTA on gathering a time and talents team. This support is vital given strains on the school budget and the lack of funding from the Diocese.

### **School Evaluation Form**

CHu had shared the School Evaluation Form (SEF) with governors. CHu explained that the school uses this form to evaluate its provision and identify strengths and areas for development (which in turn feeds into the annual school development plan). It is based around a series of questions that support self-evaluation and are in line with the questions that Ofsted will use to make its judgement on the school.

It is a working document with each member of SLT taking ownership of one area and adding evidence to it throughout the year. The school will continue to look at how this can be succinctly communicated to all stakeholders moving forward.



8	<p><b>SIP Report</b></p> <p>The School Improvement Partner (SIP) had been circulated to all governors prior to the meeting.</p> <p>The answers to the questions for governors to consider had been provided to the Curriculum Committee and are detailed in their minutes and the report below.</p> <p>The report was different and less succinct than previous reports as it followed on from the whole school review and was written by Jenell Chetty and the English and Maths advisors that worked with her on the day.</p> <p>The school has drawn out the action points from the review and assigned timescales and staff to each point. These are reviewed at fortnightly SLT meetings.</p>	
9	<p><b>SEND</b></p> <p>This item was discussed in the Chairs Report.</p> <p>AB suggested the next governor visit should be on religious education. However, a decision will be made regarding this when we can be sure that Fr Adrian will be able to attend.</p> <p>CHu suggested it would be a good idea to have a governor visit that focused on Behaviours and Attitudes and that this could include looking at RE and the Catholic life of the school as part of pupils' social, emotional, spiritual and moral development.</p>	
10	<p><b>Committee Reports</b></p> <p><b>Curriculum Committee Meeting</b></p> <p>The minutes of the Curriculum Committee meeting held on the 16/11/23 had been circulated prior to the meeting.</p> <p>The school has gone out to consultation to parents to have a new RSE (Relationships and Health Education) scheme of work approved. The scheme, Ten Ten is used by several other local Catholic schools and was trialled in Y6 last year with positive feedback.</p> <p>The School Evaluation Form which is updated in line with the Head Teachers report and links to the School Development Plan should be stored centrally so that staff and governors can access it easily. A summary document would be useful for staff and governors in preparation for inspection.</p> <p>9 Pupil Premium Grant (PPG) students who are not SEND are working below the expected levels. Different options regarding this included: the school could roll out the ISP format to these pupils so that they have personalised targets and more opportunity for parental engagement. An alternative approach could be a pupil passport and will allow more time to build relationship with pupils and parents. The school will trial in the spring term and get breakdown from stakeholders. One of the barriers identified as facing PPG students is lower parental support. A governor asked what actions are being taken to provide support to parents of these PPG students and parents of children in the early stages of English acquisition. They were advised this will form part of the pupil passport process in line with the ISP provision and EAL coordinator has a transition checklist for new arrivals</p>	

and the school is able to access a range of resources provided by AfC. Teachers meet with parents to discuss their child's individual needs.

The school continues to look at how it can develop writing in light of low attainment and progress at the end of KS2. Additional writing interventions with a strong evidence base are hard to source. The school uses EEF to ensure best practice.

Pupils' vocabulary is seen as a key determiner of academic success and so the school is working on exposure to rich vocabulary including selecting language rich books which reflect the children's lived experience. Mrs Brennan and Mrs O'Gorman have worked with lower attaining and EAL pupils in year 6 exposing them to high quality literature and language to support their reading and writing skills. A governor asked is there any correlation between phonics and EAL and was advised that English as an additional language can have an impact on pupil's attainment in phonics but the schools' phonics programme Read Write Inc. was devised to use in schools with a high level of pupils with English as an additional language. The repetitive nature of the programme supports lower attaining and EAL pupils not only with phonics but with writing.

A governor asked if SEN students had been involved in school visits and residential trips and was advised that all SEN pupils are given the option to come on all school trips. CHu is planning to do a review in spring term with the SIP to provide external validation of the school's current self-evaluation and to identify areas for development. CHu will send dates to governors to ensure some attendance.

KS1 results were disappointing but this reflected the high level of mobility and need within the cohort. Phonics results were poor and this reflects the disruption these children faced due to staff absence. Jennifer Anderson is the new phonics and English lead who is overseeing the phonics programme. Staff training and leadership support has taken place and current assessment show all pupils are making progress.

KS2 results reflect the fact that the children had been impacted by COVID in terms of academic progress and learning behaviours. The school's focus was ensuring pupils were as ready as possible for the next steps in their education focussing on reading and maths as these will enable children to successfully access the whole curriculum.

#### **Finance and Resources Committee**

The minutes of the Finance and Resources Committee held on the 06/12/23 had been circulated prior to the meeting.

The in-year revenue surplus is now predicted to be £2,456 compared to a predicted revenue deficit reported at the last committee meeting. Overall even with a surplus and predicted end-of-year reserve of £37,273, the forecast for future years is still challenging.

CHu mentioned that there had been a few additional items of income including two grants with a focus on supporting our disadvantaged pupils. The school will continue to look for economies and will need to consider its service level agreements and pay policy.

AB noted that the final budget would need to be agreed by governors and sent to the local authority before 30/06/2023.

The following policies had been presented and approved by the Finance and Resources Committee at the last committee meeting:

	<p>Capability Policy and Procedures Disciplinary Policy and Procedures Grievance Resolution Policy and Procedure</p> <p><b>Premises Committee</b> The minutes of the Premises Committee held on the 21/12/22 and 27/02/23 had been circulated prior to the meeting</p> <p>GWJ completed an inspection of the roof and confirmed that we do have solar panels but they had been switched off. Investigation into whether the school can generate an income from them is ongoing but it was suggested that they would be best placed to supplement the school's energy usage. GWJ to arrange a quote for 27 further solar panels which would take us from 2kw per hour to 11kw per hour. This increase would make a noticeable difference to our energy costs. A decision on whether the school buys the additional solar panels or whether someone else buys them and the school pays for the electricity is ongoing.</p> <p>GWJ informed the board that the lead flashing surrounding brick had been stolen possibly by a contractor who worked at the school unsupervised during the summer break. GWJ to work with Adelino Lima to source a replacement.</p> <p>GWJ to meet with the surveyor for the Statlog review this week. Costs of any works particularly fire door and emergency lighting compliance were a major concern. A further meeting is arranged with the Main Building Officer Lyle Jeeves for information regarding how the school can proceed with major works relating to lighting and fire safety. A governor asked about replacing/repairing the cast iron radiators on the upper floors which had become a health and safety issue as they had no thermostatic controls to adjust heating levels. CHu explained that Significant funding from the Diocese would be needed to complete this work and that we would need annual surveys of the site to try and emphasise the need for funding for such projects going forward.</p> <p>GWJ reported that he had started to research costs of pre-fab buildings and the most expensive which matched our requirements was £100k.</p> <p><b>Admissions Committee</b> The minutes of the Admissions Committee held on the 21/2/23 and 1/11/22 had been circulated prior to the meeting.</p> <p>CHu advised the board that Sharon Barrett, had requested that the parents' email address be added to the Register of Interest Form, to facilitate any follow-up correspondence with parents. This was agreed and the form would be updated for the autumn term 2023.</p> <p><b>Governor's Pay Committee</b> This meeting took place on 19/12/22. AB requested the governors delete the confidential Pay Committee minutes (Appendix 10.1) which were added to the pack in error.</p>	
11	<p><b>Safeguarding and the School's Single Central Record</b> This item was discussed in the Chairs Report.</p>	
12	<p><b>Policy Review</b></p>	

	<p>The following policies were circulated to all governors prior to the meeting:</p> <ul style="list-style-type: none"> <li>• Shared Parental Leave Policy</li> <li>• Maternity Policy</li> <li>• Sickness and Absence</li> <li>• Freedom of Information and Publication Scheme</li> <li>• Health and Safety Policy</li> <li>• CCTV Policy</li> </ul> <p>The governors agreed to approve these policies.</p> <p>FK left the meeting at 8.30pm</p>	
13	<p><b>Governor CPD</b> This item was discussed under the Chairs Report.</p>	
14	<p><b>Any Other Business</b></p> <p>CHu advised that of an increase in funding per pupil and an additional grant was announced called the Mainstream School Additional Grant. The PPE and Sports Premium funding was not going to be withdrawn.</p>	
15	<p><b>How are we improving outcomes for our children</b></p> <p>CHu added that Governor committee meetings, SEND visits and strategic questioning provides an extra level of scrutiny in terms of what the school is delivering. Furthermore governor access to the school's Evaluation and Strategic Planning documents shows that the board has oversight over the provision ensuring the children are placed at the heart of everything the school does.</p> <p>AB added that the appointment of a new Headteacher is a very important decision. Governors should be prepared and plan the recruitment campaign to ensure a successful and robust outcome. A governor asked if the resignation of CHu would affect acceptances to reception this year. AB said that it should not but agreed to write an update letter to reassure new and existing parents. CHu suggested the school should let parents know early who their child's class teacher would be this year so they can build on that relationship and alleviate any concerns regarding the recruitment</p> <p>.</p>	
16	<p><b>Dates of next meeting</b> Thursday 22 June 2023</p>	
17	<p><b>Closing Prayer</b></p> <p>The Meeting ended at 9.00</p> <p>Signed Anna Brown Anna Brown, Chair of Governors</p> <p>Date 22 June 2023</p>	

