St. Mary Magdalen's Catholic Primary

Volunteer Driver Form - Travel using a Parents' Car

Thank you for offering to use your own vehicle to assist us in transporting pupils from the school to local venues.

In order to fulfil our obligations under Health and Safety law, I would be grateful if you would complete the form below and return it to me as soon as possible. Please can you also email copies of your driving licence and motor insurance certificate to admin@st-marymagdalens.richmond.sch.uk

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For the use of **parents', carers' and other volunteers' private vehicles**

Make and Model of Vehicle	Registration Number

I confirm that:

- I hold a valid full driving licence suitable for the type of vehicle.
- I ☐ have Penalty Points on licence Please state number.
- I have a current valid insurance policy for the vehicle in which I intend to carry children/young people.
- I have checked with my insurance company and confirm that they cover the activity.
- The vehicle is in roadworthy condition, and it has/will have a current MOT certificate (if it is more than
- 3 years old).
- Each young person will have a recognised seat with seatbelt and that the vehicle cannot carry more than eight passengers.
- I understand that I am not covered under the above establishment's Insurance for the use of my
- vehicle.

Signed: _____Date:_____

Print Name (in capitals)_____