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# Getting Started with Google Classroom - Pupil Guide



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## Getting Started with Google Classroom - Student Guide

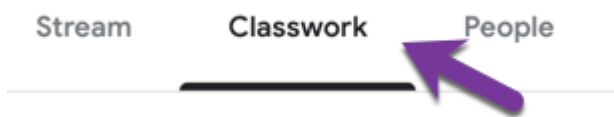
Hello! Welcome to Google Classroom for St. Mary Magdalen's Primary School. Follow this link to get started:

<http://classroom.google.com>

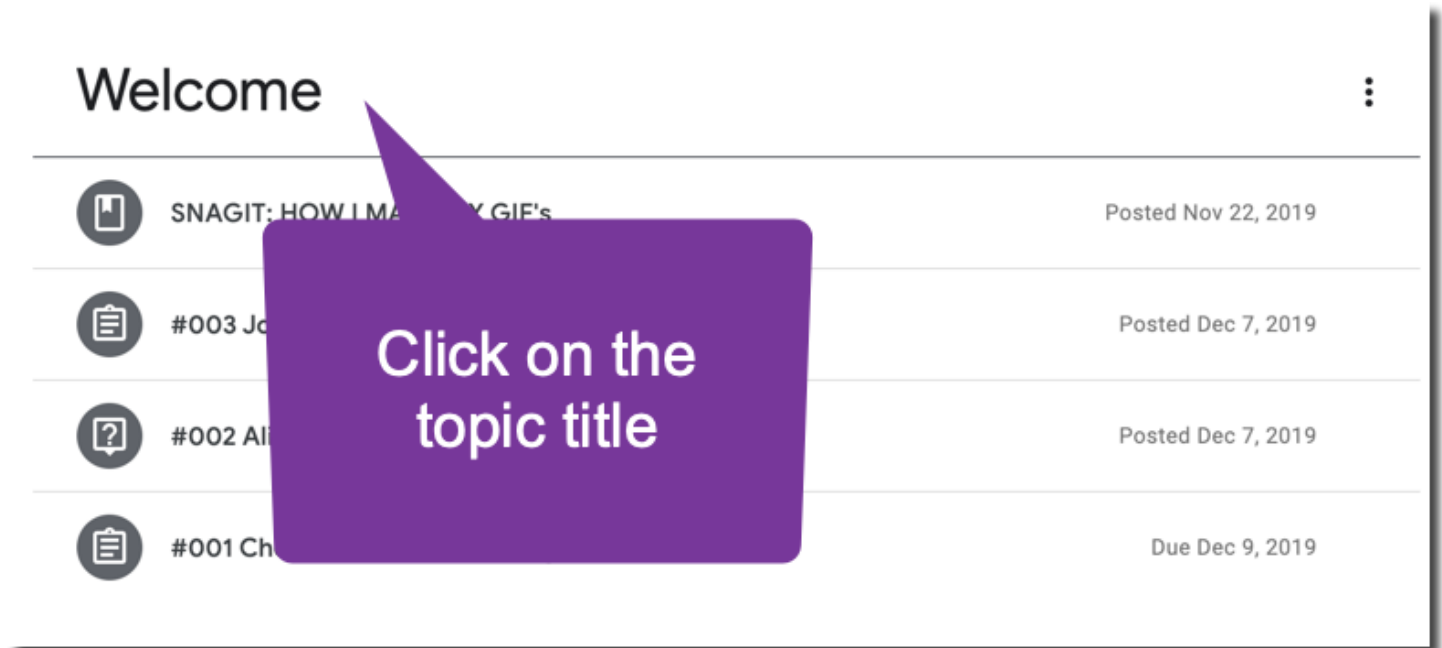
Please sign in with your [LGLUsername.318@stmarymagdalens.school](mailto:LGLUsername.318@stmarymagdalens.school)

You will find the class assignments, instructions, and feedback in Google Classroom.





Google Classroom is designed to be organized on the Classwork tab. Please click on Classwork to find the organised list of activities and assignments.



As you are working on Week 1, only look at week 1 activities.



Welcome

	SNAGIT: HOW I MADE MY GIF's	Posted Nov 22, 2019
	#003 Jo	Posted Dec 7, 2019
	#002 AI	Posted Dec 7, 2019
	#001 Ch	Due Dec 9, 2019

Click on the assignment stripe to open a preview.

## Welcome



SNAC

Posted Nov 22, 2019



#003 J

Posted Dec 7, 2019



#002 J

Code

Posted Dec 7, 2019



#001 Check In

23

Due Dec 9, 2019

Click on assignment stripe to preview

Click on "View assignment" to view the full directions.



#001 Check In for

23

Posted Nov 21, 2019

Please Mark as done (or Turn in) (or Turn in) so I know you're ready to go

23 class comm

Click view assignment

View assignment

TIP: Hold down the CONTROL key when you click on "View assignment" to open assignment in a new tab. This way you can close the assignment when completed and easily go back to the Classwork page.

From the assignment screen, look at the right hand side. There is a "Your Work" bubble. This is where you can submit screenshots or work samples. But please, ALWAYS **Mark as done** (or Turn in).



Teaching with Google Classroom  
Go Slow Nov 18 2019

#104 Star You **Return to Stream**

Assignment instructions

4 points

**Add work**

Your work **Assigned**

+ Add or create

Mark as done

**Submit assignment**

Private comments

Add private comment...

**Add private note to the teacher**

Message class

Class comments

Add class comment...

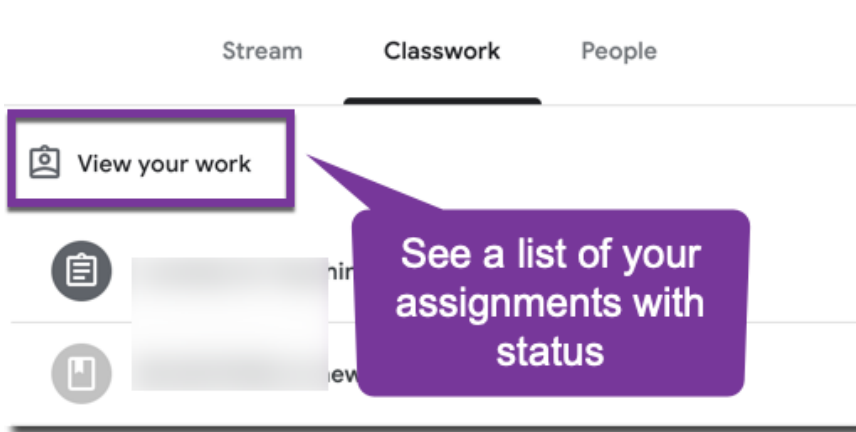
Please also, leave a private comment in the bottom right bubble. This goes ONLY to the teacher. Start your private comment with my name to indicate that you would like me to respond.

Look at the icons on the assignment stripes, if they are lighter it means you have MARKED AS DONE or TURNED IN. The darker icons indicate you still need to turn in that activity.

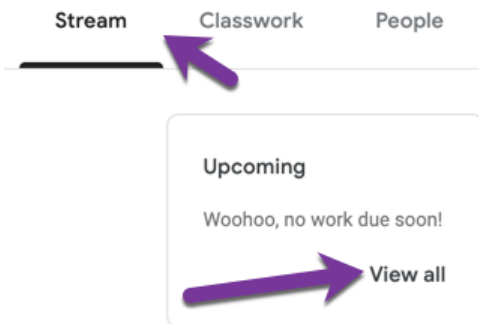
#105 Create Parent Corner	No due date
#104 Star You	No due date
#103 Do Not Copy Classes	Optional No due date

**Greyed out = turned in**

Please be in the habit of checking “View your work” at the top of the Classwork page. This will show you which assignments you have completed. You can also filter for missing assignments.



OR on the class Stream, look for the upcoming work bubble. Click on “View all” to find your assignment list.



An essential part of the Google Classroom workflow is to RETURN the assignments. This let's you know I have reviewed the submission. I will return everything. I often leave a note when I return, you will receive an email notification of these. The note I leave will be in the Return email so you do not have to go to Google Classroom to read the note. Feel free to delete these emails once you have seen the note.

One page handout

## Instructions on uploading your child's work –

You can click on the subject below

Upcoming

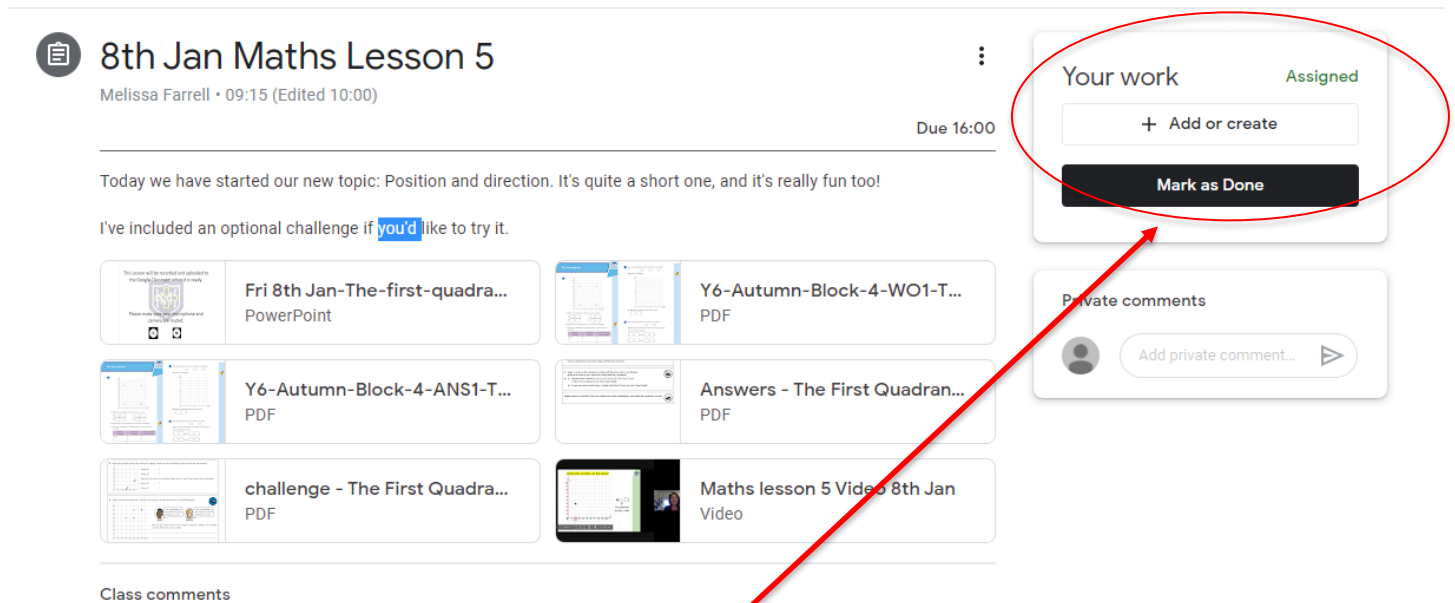
Due today

- 16:00 – 8th Jan English Le...
- 16:00 – 8th Jan Maths Le...
- 17:00 – Monday 4th Janu...

[View all](#)

Or – Go to To Do from the main menu

Click on the subject you wish to upload



**8th Jan Maths Lesson 5**  
Melissa Farrell • 09:15 (Edited 10:00)  
Due 16:00

Today we have started our new topic: Position and direction. It's quite a short one, and it's really fun too!

I've included an optional challenge if **you'd** like to try it.

- Fri 8th Jan-The-first-quadra... PowerPoint
- Y6-Autumn-Block-4-WO1-T... PDF
- Y6-Autumn-Block-4-ANS1-T... PDF
- Answers - The First Quadran... PDF
- challenge - The First Quadra... PDF
- Maths lesson 5 Video 8th Jan Video

Class comments

**Your work** Assigned

[+ Add or create](#)

[Mark as Done](#)

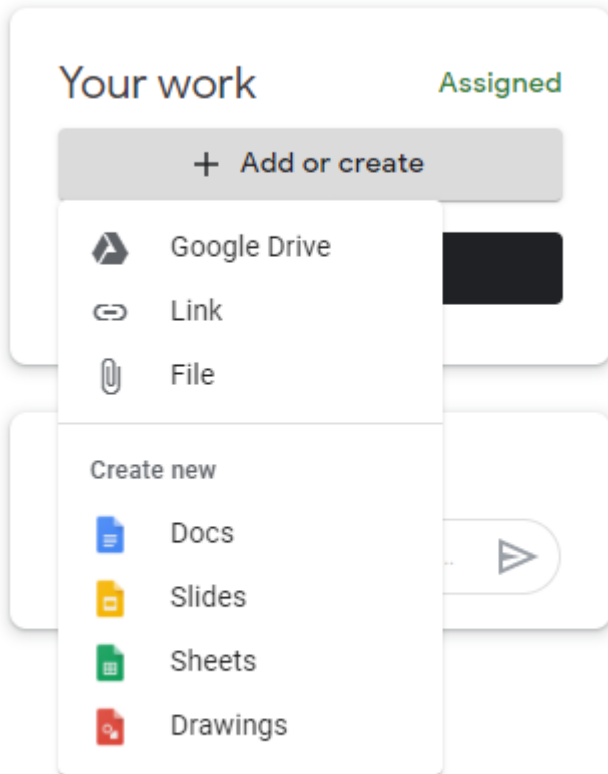
Private comments

[Add private comment...](#)

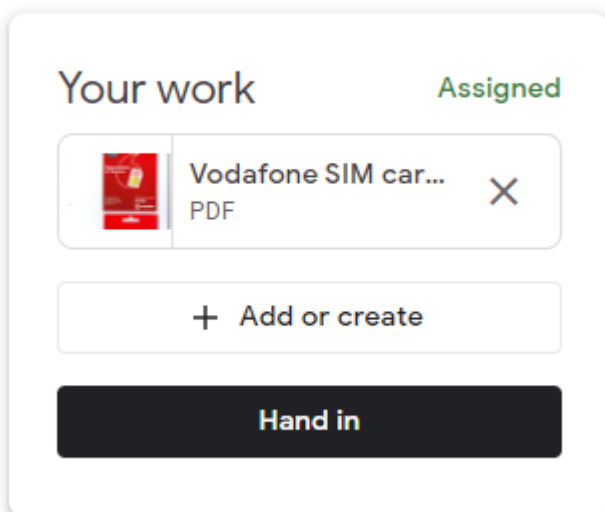
Then click + Add or Create – Top Right Hand Side



Then select from the dropdown menu and add their work



Then click Hand In – see below





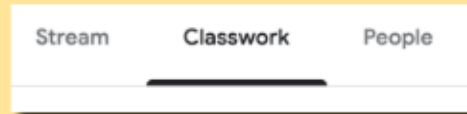
## Student Quick Guide to Google Classroom

Join at [classroom.google.com](https://classroom.google.com)

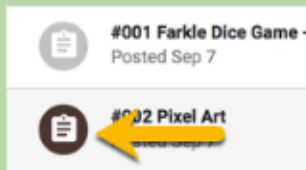


Click plus icon in upper left

Go to Classwork Tab



Uncompleted work has a dark icon. Completed work is greyed.

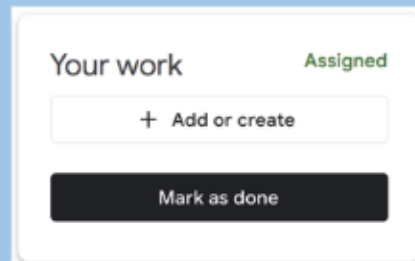


Click on assignment stripe with dark icon to expand assignment preview.

Click on View Assignment

VIEW ASSIGNMENT

Find "Your Work" Bubble



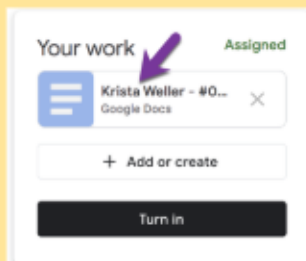
Click + Add or Create

+ Add or create

Mark as Done or Turn In

Turn in

Click on Attachment Title to Edit



View Your Work

View your work

On Classwork Page

END



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If you have found this guide helpful, please leave us a [Google Review \(click here\)](#) or email us at [feedback@citl.co.uk](mailto:feedback@citl.co.uk)