

St Mary Magdalen's Catholic Primary School

Headteacher: Mrs Catherine Hughes MA (Cantab), PGCE



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Friday 28th August 2020

Dear Parents,

I am thrilled that your children will soon be joining us at St Mary Magdalen's. You will have received a letter about the arrangements for the whole school but I wanted to write to you separately as our youngest children have a more phased entry to school to help us to make sure they make a happy and smooth transition. These arrangements are:

Friday 4th September – 9.30-10.30am

Reception children will come to school for an hour's stay and play. This is a great opportunity for the children to meet their teachers, their classmates and to become more familiar with their new school. Miss Everingham has been hard at work setting up a fabulous classroom inside and outside for the children to enjoy. We would like you to enter via the main playground gate with your child and Miss Everingham and Mrs Lally will take them into the classroom whilst you exit through the gate at the rear of the school which leads to the church. I will be on hand to answer any questions and we are hoping to have uniform ready to give out to you if you have placed an order. The children do not need to wear school uniform.

Week Commencing Monday 7th September

The children can arrive at school from **8.40-9.00am**. The twenty minute period is to allow for pupils with siblings in Years 3,4,5 and 6 to come to school in family groups. You should continue to use the same main playground gate to enter the school and exit via the gate at the rear. Staff will be on hand to help the children get into the classroom and, as we are trying to minimise visitors to our site, we would ask you to encourage your child to come into school independently. It can be a daunting time but we find that children quickly adapt if they have a clear and consistent routine. The children will only be staying for the morning session and we would ask that you come to collect your children at **11.45am**. Whilst the children are part time (this week and next), we would ask you to come to collect them via the gate to the rear of the school and to leave the same way, as our main playground will be in use.

Week Commencing Monday 14th September

The children should arrive at school at the same time and in the same way as the previous week. This week they will stay for lunch with us and should be collected via the gate to the rear of the school at **1pm**.

Week Commencing Monday 21st September

The children will be at school full time. You should now use the one way system for **both drop off (8.40-9.00am) and pick up (3.00-3.20pm)**.

I know that Miss Everingham and Mrs Lally are eager to see the children after our virtual home visits and they are working hard to make your children's first few days healthy, happy and lots of fun. Starting school is a special time for you and your child but it can also be emotional and present new and unexpected challenges. At St Mary Magdalen's the close relationships with have with our pupils and their families is at the heart of what we do so don't hesitate to contact us if you have any questions or concerns. I look forward to seeing you and your children on Friday 4th September.

Yours sincerely,
Catherine Hughes, Headteacher



INVESTOR IN PEOPLE