

St Mary Magdalen's Catholic Primary School



Charging and Remissions Policy

Governors' Committee Responsible:	Finance & Resources
Status:	Statutory
Review Cycle:	Every two years
Date Written/Last Review:	13 June 2019
Date of Next Review:	June 2021

MISSION STATEMENT

We are a Roman Catholic community, placing God at the centre of our lives. Christian values permeate every aspect of the school day. As a small friendly school, we aim to produce the warmth and intimacy of the family. We recognise each individual as special and loved by God, caring for one another and fostering love, trust and respect. When mistakes are made we recognise them as opportunities for learning and consequent reconciliation.

We aim to help all children fulfil their potential. We have high expectations of the children; we want them to do their best socially, personally, academically and spiritually.

We recognise each child's full entitlement to education. We value children's uniqueness and endeavour to nurture their potential. We strive to promote in them a sense of personal worth and self-confidence, as well as an awareness of their responsibilities to self and others.

PRINCIPLES

We are committed to free school education for all.

We will:

- ensure that education in school is free
- ensure that activities offered wholly or mainly during normal school teaching time are available to all pupils regardless of ability or willingness to help meet the cost of these activities

We have:

- discretion to charge for optional activities provided wholly or mainly out of school hours
- the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school hours

PRACTICES

With the above in mind, it is the policy of this school:

- to continue to request voluntary contributions from parents towards activities organised by the school during school hours
- to continue funding certain activities; subsidies may be available for children whose parents/carers are unable/unwilling to make a voluntary contribution
- that, if insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, then that activity will be cancelled, although such action will be avoided if at all possible
- that optional trips wholly or mainly outside school hours will be charged at full cost, and that these visits will not proceed where full costs are not met by all those who wish to partake in the activity
- that voluntary contributions towards the cost of ingredients, materials and equipment, e.g. cooking ingredients, inks for ICT work, will be requested
- that charges will be made for breakages and damage to property, including window breakage and the cost for graffiti removal
- that the full cost of providing individual instrumental tuition will be charged for